

**Format of Appeal  
( See Rule 8)**

**1. Name and Address of appellant:**

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**2. Name and Address of of Central Public Information Officer to whom the application was addressed.**

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**3. Name and Address of of Central Public Information Officer who gave reply to the application.**

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**4. Name and Address of First Appellate Authority who decided the First Appeal.**

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**5. Particulars of the Application:**

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**6. Particulars of the order(s), if any, against which the appeal is preferred**

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**7. Brief facts leading to appeal**

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**8. Prayer or relief sought:**

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**9. Grounds for prayer or relief**

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**10.) Any other information relevant to the appeal:**

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**11.) Verification/Authentication by the appellant**

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**Declaration:**

I hereby declare that the information and particulars given above are true to the best of my knowledge and belief.

Place: -----

Date: -----

Signature of appellant