



दि न्यू इंडिया एश्योरंस कंपनी लिमिटेड

THE NEW INDIA ASSURANCE COMPANY LTD.

अहमदाबाद क्षेत्रीय कार्यालय (210000)
5वीं मंजिल पोप्युलर हाउस, आश्रम रोड
अहमदाबाद - 380 009

AHMEDABAD REGIONAL OFFICE (210000)
5th Floor, Popular House, Ashram Road,
Ahmedabad - 380 009

दूरभाष /Phone : (079)26553200(एक्स 201 से 260) फ़ैक्स /Fax : (079) 2658 5639, 2658 2709

Ref.: ARO/Estate/Premises-Ambaji MO/2020-21

Date:15.03.2020

Requires Commercial Space on Lease for our new AMBAJI Micro Office
On "SEARCH & SELECT Basis" at AMBAJI

The New India Assurance Company Limited requires Commercial Space on lease measuring 200 to 300 Sq. ft. (carpet area) for its Micro Office in commercially viable and easily accessible area to customers on "SEARCH & SELECT Basis".

Interested parties can send in their proposals/offers in attached format in sealed envelope along with the details of the premises with all relevant document such as Layout Plan of the premises, Permission for commercial use of the premises, photographs, land and building documents etc. to the below mentioned persons on or before date : **06.04.2021**, time: 04.00 p.m.

Mr. Dalpat Parmar, Sr. Divisional Manager,
Palanpur Divisional Office (212100)
E-mail : dalpat.parmar@newindia.co.in
Contact No.: 9979106935

Mr. Gamnaji Gurmar, In charge
Micro Office (212702)
E-mail : gamanaji.gamar@newindia.co.in
Contact No.:9662631253

The Company does not bind itself to accept any or all proposals and reserves the right to reject any or all proposals without assigning any reason thereof.


Deputy General Manager

OFFER LETTER

From:	Name:	To:	The New India Assurance Co. Ltd. Ahmedabad Regional Office Ahmedabad.
	Address:		
	Contact No.		

I/We offer my/our office premises on Lease/Rent to The New India Assurance Co. Ltd. The Terms & Conditions are as under:

Sr. No.	Terms	Offer
1	Total Lease Term	
2	Area of the Premises	
3	Monthly Rent – Per Sq. Ft. on Carpet Area Basis/ Fixed Rent/ Total Rent	
4	Customary Increase	
5	Liability towards payment of Municipal & all other Government Taxes	
6	Maintenance of Common Area	
7	Electricity Charges	
8	Water Charges	
9	Maintenance of Lift	
10	Timely repairs & Maintenance of the Building	
11	Painting of Internal Office Premises	
12	Service Tax on Rent/GST	
13	Sharing of Lease Agreement Registration Expenses	
14	Possession of Premises	

Signature _____

Date:

(Name: _____)