

## Bid Corrigendum

GEM/2024/B/5301762-C1

Following terms and conditions supersede all existing "Buyer added Bid Specific Terms and conditions" given in the bid document or any previous corrigendum. Prospective bidders are advised to bid as per following Terms and Conditions:

### Buyer Added Bid Specific Additional Terms and Conditions

1. **OPTION CLAUSE:** The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration
2. **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
3. Products supplied shall be nontoxic and harmless to health. In the case of toxic materials, Material Safety Data Sheet may be furnished along with the material.
4. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
5. **PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
6. Buyer uploaded ATC document [Click here to view the file.](#)

### Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without

specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

\*This document shall overwrite all previous versions of Bid Specific Additional Terms and Conditions.

[This Bid is also governed by the General Terms and Conditions](#)

**BUYER ADDED Bid specific Terms & Condition**

1. **Participation at the pre-bid meeting is mandatory. Those who fail to show up for the pre-bid meeting on the designated day will not be considered for the bidding. *The bidder must have a copy of these terms & conditions on their firm's letterhead with acceptance when they attend the pre-bid meeting.***
2. **AVAILABILITY OF OFFICE OF SERVICE PROVIDER:** An office of the Service Provider must be located in MUMBAI, Thane and Navi Mumbai only for the sake of better co-ordination, smooth services and other administrative factors. **(Postal address acknowledgement for registered office is mandatory and to be uploaded).**
3. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %. **GST 3B returns for last 3 months must be uploaded.**
4. Duration of the service contract may be extended beyond the initial contract duration subject to satisfactory performance and mutual consent.
5. If the services provided by the contractor are not found satisfactory, the contract can be terminated by after giving 2 months' notice to the contract.
6. Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft/ E-PBG which is allowed (as per GeM GTC). DD should be made in favour of *The New India Assurance Company Limited payable at Mumbai*. After award of contract, Successful Bidder can upload scanned copy of the DD/ E-PBG and has to ensure delivery of hard copy of the same to the Buyer (NIACL) within 15 days of award of contract.

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides E-PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name:

*The New India Assurance Company Ltd.*

*Account No. 00600350000323*

*IFSC Code HDFC0000060*

*Bank Name HDFC Bank*

*Branch address Fort Mumbai*

## Scope of work

<i>ITEM</i>	<i>TYPE OF TREATMENT</i>	<i>FREQUENCY</i>
1.	<p style="text-align: center;">GENERAL PEST CONTROL SERVICES :</p> <ul style="list-style-type: none"> <li style="text-align: center;">• Entire HO Building (Basement, G+7)</li> </ul>	Monthly also as & when required
2.	Rodent, Mosquito & flies (all types) related services	Monthly also as & when required
3.	WOODBORER FOR FURNITURE / PARTITION OFVARIOUS HEIGHT AND SHAPE	As & when required
4.	Bedbugs Treatment	As & when required
5.	ANTI TERMITE TREATMENT	As & when required

- For Item no. 1 &2, a 30 days standard warranty and for Item 3 , 4 &5 a 60 days standard warranty must be offered for each type of treatment after the date of service. If the provided treatment does not treat effectively, the payment for the service will be deducted from the bill.
- Company has all the rights to terminate the contract in case:
  1. The pest control work attended at site is found ineffective again and again by the department.
  2. Repeated complaints from the staff of HO regarding ineffectiveness of the treatment or misbehavior.
  3. If the complaints are not being attended in the stipulated time specified.
- The department will notify for required service via phone or email, and it must be attended on same day. For the same a dedicated phone number & email id must be provided.
- To process the bill, a thorough service report/satisfaction note for each service performed must be submitted with it.

## SCORING MODEL: (QCBS)

### 1. Evaluation of Technical bid

The Technical bid evaluation criteria is as under:

<b>Technical Bid Evaluation Criteria</b>			
S.N.	Criteria	Score	Yes/No
<b>I.</b>	<b>Credentials of providing Pest Control Services to the government institutions/PSUs.</b>	<b>40</b>	
<b>A.</b>	<b>Annual Turnover of the Firm/Individual /Company in last 3 Financial Years 2021-22,2022-23,2023-24 in providing Pest Control Services to the government institutions/universities/reputed organizations (Enclose copy of audited Balance Sheet)</b>	<b>15</b>	
(i)	Above Rs.1 Crore (each year)	<b>15</b>	
(ii)	Rs.50 lakhs to Rs. 1 Crore (each year)	<b>10</b>	
<b>B.</b>	<b>Registration in various authority: (COMPULSORY)* (Enclose photo copies of Registration Certificates)</b>	<b>25</b>	
(i)	Income Tax (PAN No.)	<b>2.5</b>	
(iii)	Labour Department Registration No.	<b>2.5</b>	
(iv)	EPF Registration No.	<b>2.5</b>	
(v)	ESI Registration No.	<b>2.5</b>	
(vi)	GST Registration No.	<b>2.5</b>	
(vii)	Indian Pest Control Association (IPCA) Registration No./Membership Certificate	<b>5</b>	
(viii)	License from Plant Protection Office for carrying out pest control works and dealing in pesticides and insecticides (as Domestic license) (Form-VIII)	<b>2.5</b>	
(ix)	License for commercial pest control (Form - VI-C)	<b>2.5</b>	
(x)	Registration of Chemicals by Central Insecticide Board (CIB)	<b>2.5</b>	
<b>II.</b>	<b>Managerial Skill for providing Pest Control Services to the government institutions/universities/reputed organizations</b>	<b>20</b>	
<b>A.</b>	<b>Category of the Firm</b>	<b>10</b>	
(i)	Firm Registered as a Company (Enclose copy of registration certificate)	<b>10</b>	
(ii)	Firm Registered as a Partnership Firm (Enclose copy of registration certificate)	<b>6</b>	
(iii)	Sole proprietorship	<b>5</b>	
<b>B.</b>	<b>Appreciation Certificate/ Experience Certificate (photocopy of letters should be uploaded)</b>	<b>10</b>	
(i)	More than one Certificate from any Govt. Institution/University for similar service	<b>10</b>	

(ii)	One Certificate from any Govt. Institution/University for similar service	5	
<b>III.</b>	<b>Operational Capability of providing Pest Control Services to the government institutions/PSUs</b>	<b>30</b>	
<b>A.</b>	<b>Experience of providing similar services to Govt. Institutions/PSUs in last one year (Since 1st Jan, 2023): number of institutions (enclose photocopy of certificates)</b>	<b>15</b>	
(i)	More than 05 Service Contracts	15	
(ii)	03-05 Service Contracts	10	
(iii)	01-02 Service Contracts	5	
<b>B.</b>	<b>Year of experience in the Pest Control Services (enclose photocopy of letters/certificates)</b>	<b>15</b>	
(i)	More than 10 Years	15	
(ii)	5-10 Years	10	
(iii)	Less than 5 Years	5	
<b>III.</b>	<b>Rating on GeM portal</b>	<b>10</b>	
(i)	4* & Above	10	
(ii)	3* to 4*	7.5	
(iii)	2* to 3*	5	
(iv)	1* to 2*	2.5	
(v)	N.A / No rating	0	

The evaluated Bid will be given a Technical Score (TS). The minimum technical score required to qualify technical evaluation (Stage - I) is 50%. A bid will be considered unsuitable and will be rejected at this stage if it fails to achieve the minimum technical score.

## **2) Opening and Evaluation of Financial Bid:**

The Financial Bids will be opened only of those bidders who secure 50% marks and above in technical bid (Stage -I). The cost indicated in the Financial Bid shall be deemed as final and reflecting the total cost of services and should be stated in Rs. Only.

## **3) Award of contract:**

Selection of Bidder for Award of Work: The final selection of the tenderer for the award of work will be based on the scores secured by it in the Technical bid (Stage-I) and the price quoted by it in the financial bid (Stage-II) as detailed below:

- i) 60% weightage will be considered for Technical Score (TS) obtained in the Technical bid (stage -I).
- ii) 40 % weightage will be considered for the price quoted by the bidder in the financial bid, this will be termed as Financial Score (FS).

Financial score of the proposals will be determined using the following formula:

$$FS = 100 \times (FL/F)$$

Where,

'FS' is the financial score of an applicant,  
'FL' is the lowest Financial Proposal among all and  
'F' is the financial proposal of the particular applicant.

iii) For the purpose of calculation of Composite Score (S) for each bidder, the weightage shall be 60 % for the Technical Score (Stage - II) (TS) and 40% for Financial Score (FS) of the respective applicants. The Composite Score shall be calculated using the following formula:

$$\mathbf{S = TS \times 0.60 + FS \times 0.40.}$$

Tenderers will be ranked accordingly to their Composite Scores and will be listed in the order of merit as H 1, H 2 and H 3 and so on. The top scorer H 1 would be eligible for award of work.