



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड

(भारत सरकार का उपक्रम)

**THE NEW INDIA ASSURANCE COMPANY LTD.**

(Govt. of India Undertaking)

पंजीकृत एवं प्रधान कार्यालय : न्यू इन्डिया एश्योरन्स बिल्डिंग, 87, महात्मा गांधी मार्ग, फोर्ट, मुंबई - 400 001.

Regd. & Head Office : New India Assurance Bldg., 87, M.G. Road, Fort, Mumbai - 400 001.

CIN No. L66000MH1919GOI000526



Phone : 022 2270 8100

022 2270 8400

Website : www.newindia.co.in

**Tender no. 22/Estate & Estab/23-24**

**Date: 26<sup>th</sup> October 2023**

### **Tender Notice**

#### **Re: Tender for refilling of 5 Kg Clean Agent Ceiling mounted Automatic Fire Extinguishers at Head Office.**

Sealed tender are requested for refilling of 37 nos. 5 Kg Clean Agent ceiling mounted Automatic Fire Extinguishers installed at various locations at our Head Office premises situated at The New India Assurance Building, 87, M G Road, Fort, Mumbai- 400 001.

Authorized agencies with Maharashtra Fire Services license, having facility of refilling of extinguishers and who carry such type of works are requested to quote for the above work subject to the attached terms and conditions.

The Bidders are requested to inspect the site and get acquainted with works mentioned in tender before quoting the rates. Technical and Price bid with instructions are attached herewith.

Date of submission of Tender is extended to 6<sup>th</sup> November 2023 before 2.00 p.m.

*Vinay*

**(CHIEF MANAGER)**

Estate & Establishment Dept.

202/air cond/23-24





दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड, मुंबई (प्र.का.)  
THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)

## **Terms & Conditions**

Sealed tenders are invited from authorized agencies have Maharashtra Fire Services license, to undertake refilling of 37 nos. 5 Kg Clean Agent ceiling mounted Automatic fire Extinguishers installed at various locations at our Head Office premises at Mumbai subject to following terms and conditions:

1. The tender document forms including Technical + Price Bid will be available in the Engineering and Maintenance Department, Basement, The New India Assurance Building, 87, M. G. Road, Fort, Mumbai or can be downloaded from our Website [www.newindia.co.in](http://www.newindia.co.in).
2. The bid should be submitted in a sealed envelope, Superscripting on the envelope'

### **"Refilling of Clean Agent Ceiling mounted Automatic Fire Extinguishers"**

3. The Agency must have Maharashtra Fire Service License and a documentary proof in lieu of same must be submitted with Technical Bid.
4. Tenders shall be submitted in 2 Bid system i.e. Technical Bid and Price Bid in two separate envelopes subscribing (on the envelopes) "Technical Bid" and "Price Bid" with all the asked documents and that should be enclosed along with the Technical Bid envelope only and not with the Price Bid envelope.
5. In total 37 extinguishers are to be refilled. It will be not in one go, 1<sup>st</sup> lot of 16 extinguishers are to be refilled and only after installation of refilled 18 extinguishers at their locations, 2<sup>nd</sup> lot of 19 extinguishers are to be taken out for refilling.
6. No transportation/ freight charges on this account will be paid.
7. The agency will not be allowed to revise the quote &/or change any extra amount for any other work like for fusible bulbs etc. after work order is issued as per their quoted rate.
8. The agency must have at least 5 years' experience in refilling and pressure testing works.
9. The company reserve the right to accept or reject whole or part of the tender or all tenders without assigning any reasons thereof.
10. Locations of fire extinguishers is to be noted with serial number before taking out the extinguishers.



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11. All extinguishers should have stickers indication the date of filling, due date of refilling with Serial number.
12. Submit and attached Tender fee of Rs.1180/-(1000/- + GST) in form of DD/PO in the name of The New India Assurance Company Ltd., payable at Mumbai and put in Technical bid envelope only.
13. Submit a declaration (If EMD amount is not paid) on letterhead of the firm with signed and stamp (should be put in Technical Bid envelope) named "**Bid Security Declaration**" and state as,

**"I accepting that if , we withdraw or modify the bid during period of Validity etc, NIA has the power to suspend us for submission in tender /future tenders."**

14. The sealed tenders should be dropped in Tender Box kept at 6<sup>th</sup> floor of our Head Office premises, situated at The New India Assurance Building, 87, M G Road, Fort, Mumbai 400 001, on or before 25<sup>th</sup> October 2023 before 2.00 p.m.

*Vinay*

**CHIEF MANAGER**

ESTATE & ESTABLISHMENT DEPARTMENT,  
6<sup>TH</sup> FLOOR, THE NEW INDIA ASSURANCE COMPANY CO. LTD.,  
87, M. G. ROAD, FORT,  
MUMBAI – 400 001.



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### **TECHNICAL BID**

Name of Agency/ Service Provider	
Maharashtra Fire Services license No.	
Registered Office Address	
Name of the Contact Person/s with Phone/Mobile/ Fax Nos.	
GST No.	
PAN No.	
Bank Details: Name of Bank	
Account No.	
IFSC No.	
Year of Establishment	
List of Clients along with their/ Certificates for the services provided	
Annual Turnover for last 3 financial years	
Work order for last 3 years.	
Tender fee DD/PO of Rs.1180/- (Details)	

Note:

1. The agency should furnish copies of the above mentioned document as a proof and that should be submitted in Technical Bid envelope.
2. Please also submit Bid Security Declaration if DD of EMD amount is not submitted.
3. Tender fee DD/PO of Rs.1180/-

Date: \_\_\_\_\_

**Signature and Seal of the Agency**



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## PRICE BID

### Rate for refilling of Fire extinguisher

Sr. No.	Type of extinguisher	Rate per Extinguisher	Rate for 37 extinguishers
1	5 Kg Clean Agent Ceiling mounted Automatic Fire Extinguishers.		
2	GST	@	
3	Total		Rs.

**In Figure: Rupees**

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Signature and Seal of the Agency**

**Place:**



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THE NEW INDIA ASSURANCE CO. LTD. MUMBAI (H.O.)

**(On Bidder's Letter Head)**

**Form of Bid Security Declaration**

**Date:-**

**To,  
Chief Manager  
Establishment Dept.  
The New India Assurance Company Ltd.  
87, M.G. Road, Mumbai:- 400001**

**Name Of Work:- : Tender for refilling of 5 Kg Clean Agent Ceiling mounted  
Automatic Fire Extinguishers at Head Office**

I/We understand this Bid Security Declaration is in lieu of Bid Security ( EMD) and  
I/We accept that if the bids are withdrawn or modified during the period of the validity,  
I will be suspended for one year from the date of issue of the suspension order.

Signature

Name:

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Seal of the contractor