

Format of Appeal before First Appellate Authority

1. Name and Address of appellant:

2. Name and Address of Central Public Information Officer to whom the application was addressed.

3. . Name and Address of of Central Public Information Officer who gave reply to the application.

4. Particulars of the Application:

5. . Particulars of the order(s), if any, against which the appeal is preferred

6. Brief facts leading to appeal

7. Prayer or relief sought:

8. Grounds for prayer or relief

9.) Any other information relevant to the appeal:

10.) Verification/Authentication by the appellant

Declaration:

I hereby declare that the information and particulars given above are true to the best of my knowledge and belief.

Place: -----

Date: -----

Signature of appellant