



दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड.

THE NEW INDIA ASSURANCE COMPANY LTD.

पंजीकृत एवं प्रधान कार्यालय : न्यू इन्डिया एश्योरन्स बिल्डिंग, 87, महात्मा गांधी मार्ग, फोर्ट, मुंबई - 400001
Regd. & Head Office : New India Assurance Bldg., 87, M.G. Road, Fort, Mumbai - 400001

Phone : 022-22708100
22708400

Fax : 022-22700470

Telegram : NIASURANCE

Website : www.newindia.co.in

Tender no. 4/2017-18.

19th April 2017

NOTICE FOR INVITING TENDER.

Supply and Installation of window and Split Air Conditioners at our Head Office Premises

Sealed Quotations are invited from Manufacturers/ dealers/ franchises for Supply and Installation of window and Split Air Conditioner for our Head Office at The New India Assurance Building , 87, M.G.Road, Fort, Mumbai – 400 001.

The prices shall be inclusive of all taxes like VAT, Octroi, Service Tax etc. and also inclusive of delivery charges at our above premises with the attached Terms and conditions.(Price Bid format attached)

Sealed Quotations with Pay Order / DD towards EMD of Rs.4000/- in favour of The New India Assurance Co. Ltd drawn on any Nationalized Bank, shall reach to on or before 25th April 2017.

Chief Manager

Estate & Establishment Dept
016/Air Cond/17-18



TERMS & CONDITIONS

1. Instructions to Tenderers :-

1.1 Tender shall be submitted in sealed envelopes with DD/PO of E.M.D. Rs.4,000/- (Four Thousand only ,in the name of The New India Assurance Co. Ltd.) .

1.2 Tender shall be submitted on or before 25th April 2017 before 3.00 p.m.to The Chief Manager , Estate & Establishment Dept.,6th floor, The New India Assurance Company Limited , Fort , Mumbai - 400 001.

1.3 The Company will not be responsible for delay on any account in respect of Tender Documents. If any Tender is received after the specified date and time, even if the delay is due to postal or other transit delays or any other reason(s) whatsoever the same is liable to be rejected.

1.4 Telegraphic Tender will not be accepted under any circumstances.

1.5 The sealed envelopes must show on outside the name and address of the Tenderer. In additions, the top left hand corner of sealed envelop should be super-scribed Supply & installation of Air conditioner and should be dropped in the tender box having the same name kept on 6th floor at above address .

1.6 The Company shall open the tender and the Company will communicate bidders about outcome.

1.7 The Company reserves the right to accept or reject any or all Bids or portion thereof.

1.8 Tenderes are requested to quote for those make air conditioners which has service centre in Mumbai. Please submit Manufacturers Service Centre address & numbers

2. Price :

2.1 The Tender Price shall be valid upto December 2017. Order will be given as per requirement.

2.2 The prices shall be inclusive of all taxes (like VAT , Octroi) and delivery charges at our address.



3. Locations of Installation

- 3.1 All the Air Conditioners are to be installed at our Head Office at the above address.
- 3.2 It is Expected that the Tenderers should inspect the site conditions before submitting the Tenders.
- 3.3 Any loss or damage to the Company property during installations shall be borne by the Tenderers.

4. Earnest money Deposit

- 4.1 Tenderer Shall pay Earnest Money Deposit of Rs.4,000/- (Four Thousand only) in the form of crossed Demand Draft/ Pay Order drawn in favor of THE NEW INDIA ASSURANCE COMPANY LIMITED. payable at Mumbai.
- 4.2 Earnest Money deposit will be returned to the tenderer in case his tender is not accepted. The deposit amount shall be adjusted towards security deposit in case of successful tenderer. No interest will be paid on Earnest Money deposit in any case.
- 4.3 The bid will be rejected if earnest money deposit is paid in any form other than Demand Draft/Pay order.

5. Terms of payments

- 5.1 Payment will be made after successful installation if AC units.
- 5.2 The Company shall deduct T.D.S. from the payment of bill as per the prevailing Income Tax Law.

6. Catalog

- 6.1 The Tenders should be submitted along with catalog of Air Conditioners. Criteria like power consumptions and technical specifications (like eco friendly, cfc free) will be taken into account.

7. Service Centre

- 7.1 Submit Manufacturer's Service Centre Address and Telephone numbers.

Signature of the Supplier/Dealer

With Company's Seal



Bill of Quantities/ Price Bid

Sr. No.	Description	Qty Rate	Taxes,	Amount
1	Charges for supply of One-ton Capacity 5 Star rated window Air Conditioner. Specify make and model no.	One		
2.	Charges for supply of 1.5 ton Capacity 5 Star rated window Air Conditioner. Specify make and model no.	One		
3.	Charges for supply of 1.5 ton Capacity 5 Star rated Inverter Split Air Conditioner. Specify make and model no.	One		
4.	Charges for installation of 1.5 TR split air conditioner	One		
5.	Charges for " L" Brackets for outdoor units	One pair		
6.	Charges for extra copper tubing in required for 1.5 tr split air conditioners.	Job		
7.	Buy-back value of 1 ton window AC	One		
8	Buy-back value of 1.5 ton window AC	One		
9.	Buy-back value of 1.5 ton split Ac	one		

Signature of the Supplier/Dealer

With Company's Seal