



THE NEW INDIA ASSURANCE COMPANY LIMITED  
VISAKHAPATNAM REGIONAL OFFICE-620000

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TENDER NOTICE

TENDER NO: VRO/INTERIOR/2017 - 18/02

DATE: 02.08.2017

Invitation of sealed tenders from our panel of Civil contractors for carrying out Interiors works and fixing of Air conditioners at Divisional Office – IV Visakhapatnam premises. Terms and conditions, scope of work, specifications and other details are as per tender. Tender forms can be obtained from the below given address at Visakhapatnam or from Divisional Office - IV (621300), Flat No.101&102, Ground Floor, Bamboo bay, CBM Compound, Visakhapatnam (Phone Nos: 0891 2706273, 2543489 & Mobile No: 9441469541). For tender details and for downloading tender forms, view our company's website [www.newindia.co.in](http://www.newindia.co.in), tender column. Issue of tender forms will be started from 03.08.2017 to 17.08.2017. Duly filled and completed tenders should reach Visakhapatnam Regional Office on or before 17.08.2017/5.00 pm.

VISAKHAPATNAM

REGIONAL IN-CHARGE (OFFICIATING)

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THE NEW INDIA ASSURANCE COMPANY LIMITED, 3<sup>rd</sup>&4<sup>th</sup> Floors,  
Pavan Paradise, 47-10-12, Near Diamond Park, 2<sup>nd</sup> Lane, Dwarakanagar,  
VISAKHAPATNAM – 530016, Andhrapradesh.  
Phone Nos: 0891 2751803 & 2751459

PROPOSED INTERIOR WORKS FOR  
THE NEW INDIA ASSURANCE COMPANY LTD,  
DIVISIONAL OFFICE - IV  
VISAKHAPATNAM

**TENDER SCHEDULE**

*Architect:*

***Mr. BV V Prasad***

**Sri Sai Consultancy**

Dr No: 43-18-4  
TSN Colony, Visakhapatnam  
Mobile: 94401 93565

*Tender to be submitted to:*

**THE CHIEF REGIONAL MANAGER  
THE NEW INDIA ASSURANCE COMPANY LTD  
Regional office, D.No.47-10-12,  
2<sup>nd</sup> Lane, Dwarakanagar,  
Visakhapatnam-530016**

**Phone No. 0891 2751411, 2573042 Fax, 2737584, 2505961**

Issued to:

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## TENDER NOTICE

The New India Assurance Company Ltd, Regional Office, Visakhapatnam invites sealed tenders from The New India Assurance Company Ltd Empanelled Furnishing Contractors of the Regional for the work mentioned below

- |   |  |  |
|---|--|--|
| 1 | Nature of Work                                   | Interior works and providing and fixing of Air Conditioners  |
| 2 | Work Duration                                    | 15days   |
| 3 | Earnest Money Deposit                            | Rs.5,000/- in the form of Demand Draft in favour of The New India Assurance Co. Ltd., Payable at Visakhapatnam   |
| 4 | Tender Documents                                 | Can be obtained from THE NEW INDIA ASSURANCE COMPANY LIMITED.,<br>01. Regional Office, 3 <sup>rd</sup> & 4 <sup>th</sup> floor, D. No: 47-10-12, Pavan Paradise, 2 <sup>nd</sup> line, Dwarakanagar, Visakhapatnam – 530016<br>02. Divisional Office – IV, Flat No.101&102, Ground Floor, Bamboo bay, CBM Compound, Visakhapatnam<br>03. Also visit our website <a href="http://www.newindia.co.in">www.newindia.co.in</a> |
| 5 | Date of issue of tender documents                | From 03.08.2017 to 17.08.2017.   |
| 6 | <b>Last date</b> for receiving completed tenders | <b>17.08.2017. @ 05.00pm</b> – Tenders received thereafter will not be entertained under any circumstances   |
| 7 | Submission of tender documents                   | <b>In sealed envelopes superscribed “ Tender for Interiors of Vizag DO -IV (621400)” by speed post, by reputed courier, or by hand delivery</b><br>Tender Documents to be submitted to THE CHIEF REGIONAL MANAGER, THE NEW INDIA ASSURANCE COMPANY LIMITED., Regional Office – 3 <sup>rd</sup> & 4 <sup>th</sup> floor, D. No: 47-10-12, Pavan Paradise, 2 <sup>nd</sup> line, Dwarakanagar, Visakhapatnam – 530016        |
| 8 | Date of opening of tenders                       | 18.08.2017. @ 03.00 pm subject to availability of committee.   |

The New India Assurance Co. Ltd., reserves the right to reject all or any of the tenders without assigning any reasons thereof.

Form of submission of Tender

*(To be filled by the tenderer)*

TO,  
THE CHIEF REGIONAL MANAGER  
THE NEW INDIA ASSURANCE COMPANY LTD  
Door .47-10-12, 3<sup>rd</sup> & 4<sup>th</sup> Floor  
2<sup>nd</sup> Lane, Dwarakanagar  
Visakhapatnam-530016.

Dear Sir,

Ref.: TENDER FOR INTERIOR WORKS OF VIZAG DO - IV

I / We the undersigned have carefully gone through and clearly understood, after visiting the site, the tender drawings and tender documents comprising the tender form and the conditions of contract.

I / We do here by undertaken to execute and complete the whole or part of the work (as desired by you) at the respective rates quoted.

I / We are depositing as earnest of money sum of Rs; 5000/- of the tender value by demand draft in favor of "The New India Assurance Company Ltd" payable at Visakhapatnam., along with this tender for due execution of the work at my / our tendered rates together with any variations which shall be adjusted at prices based by the Architects / Employer on our tendered rates.

In the event of this Tender being accepted I / we agree to enter into an agreement as and when required and executed the contract according to your form of Agreement, in default whereof, I / we do hereby bind my-self / ourselves to forfeit the aforesaid deposit.

I / We further agree to complete the work included in the said schedule of quantities within 15 days from the date of the work order issued to commence the same.

Date of commencement shall be either from the date of the acceptance letter is issued to the contractor or day on which the contractor is instructed to take possession of site whichever is later.

I / We agree not to employ sub-contractors other than those that may be approved by Architects / Employer.

I / We agree to take all safety measures during the period of execution of the work, as relevant to the contract.

I / We agree to pay Government, General and Sales Tax (State and Central), Excise and Octroi duties, for insurance and all other taxes including works contract extra, turnover tax, VAT etc as prevailing from time to time, on such items for whom same is to be levies, and the rates quoted by me / us are inclusive of the same.

Yours faithfully,

Contractor's Signature \_\_\_\_\_

Designation \_\_\_\_\_ Address \_\_\_\_\_

### **INFORMATION TO TENDERERS**

|                |  |   |
|----------------|--|---|
| Nature of work |  | Interiors work for THE NEW INDIA ASSURANCE COMPANY LTD, VISAKHAPATNAM DO – IV   |
| 1              | Earnest money deposit                                | Rs: 5,000.00 to be submitted in the form of a demand draft in favor of The New India Assurance Company Ltd, Visakhapatnam.                                    |
| 2              | Security deposit                                     | Total 10% of tender amount as security deposit to be recovered from the running bills.  |
| 3              | Mode of sending the tender                           | <b>In sealed envelopes superscribed “Tender for Interiors of Vizag DO - IV (621400)” by speed post, reputed courier, or by hand delivery</b>                  |
| 4              | Validity period of tender                            | 60 days   |
| 5              | Time of completion                                   | 15 days from the date of acceptance of the contract   |
| 6              | Retention money                                      | 5% of the tender amount   |
| 7              | Defect liability period                              | 6 months after issue of completion certificate. Retention money shall be released after completion of the defect liability period.                            |
| 8              | Penalty for delayed execution                        | Rs.500 per day, not exceeding 10% of contract value   |
| 9              | Last date for receipt of tender by RPAD / speed post | As mentioned in the tender notice   |
| 10             | Place of receiving tender                            | THE CHIEF REGIONAL MANAGER<br>THE NEW INDIA ASSURANCE COMPANY LTD<br>Regional office, D.No.47-10-12, 2 <sup>nd</sup> Lane, Dwarakanagar, Visakhapatnam-530016 |
| 11             | Minimum value of work                                | 40% of the contract   |
| 12             | Insurance  | Workers' ,compensation and contractors accident ,risk insurance policy are required to be taken by contractor   |

## APPROVED MAKES

### LIST OF APPROVED MAKES FOR INTERIORS WORKS

| S. Nos. | Name of the materials                                 | Approved make.                             |
|---------|---|--|
| 1       | Air Conditioners - 1.5tons –<br>Model - CS-UC18SKY3PR | Panasonic                                  |
| 2       | partitions  | Aluminum , nova pan , axis practical board |

**Note:** The tenderers shall ensure that only approved materials are used. Where necessary he may have to produce proof of using approved makes through original receipts, letter from the manufacturer or authorized dealer etc. Though choices are mentioned above, please note that the Consultant / Bank reserves the right to choose.

Signature of the contractor

To,  
The Chief Regional Manager  
THE NEW INDIA ASSURANCE CO.LTD  
Regional Office  
Dwaraka Nagar  
Visakhapatnam.

Date :

Dear Sir,

**Sub: Interior Works NEW INDIA ASSURANCE CO. LTD,  
Divisional Office – IV, Visakhapatnam.**

The Tender Schedule is prepared for Interior works.

| <b>S. No</b> | <b>DESCRIPTON</b>       | <b>AMOUNT</b> |
|--------------|-------------------------|---------------|
| <b>1.</b>    | <b>INTERIOR WORKS</b>   |               |
| <b>2.</b>    | <b>AIR CONDITIONERS</b> |               |
|              | <b>TOTAL</b>            |               |

**NOTE:** All the Material Rates Are in the Vicinity/ Local Area.

Thank You

The New India Assurance Company Ltd

Visakhapatnam R O (620000)

**SCHEDULE OF QUANTITIES OF THE NEW INDIA ASSURANCE CO.LTD**

**VISAKHAPATNAM DO – IV .**

| S. No | Description of item  | Unit | QTY.       | RATE (Rs/-) | AMOUNT (Rs/-) |
|-------|--|------|------------|-------------|---------------|
| 1     | <p>Supply and fixing of Alluminium partition with partical board using the section of 61.85mm x 31.75mmx 1.5 mm thick Alluminium and 12 mm Thick partical Board. Height of partition= 36" and length furnished hereunder. Including manufacturing erection, Transport, all Labour charges etc for the finished item</p> <p>West Side partition 1x1 11'x6" 3'-0" 34.5 SFT<br/>           North Side partition 1x1 31'-0" 3'-0" 93 SFT<br/>           South side partition 1x1 22'-0" 3'-0" 66 SFT<br/>           Supporting for partition 1x10 3'-0" 3'-0" <u>79 SFT</u></p> <p>Make : Aluminum , nova pan , axis practical board</p> | Sft  | 272.5 sft  |             |               |
| 2     | <p>Supply and fixing of Alluminium partition with partical board using the section of 61.85mm x 31.75mmx 1.5 mm thick of Alluminium and 12 mm Thick partical Board Including manufacturing, erection, Transport all Labour charges etc for the finished item</p> <p>Dining Side partition- 1x1 15' -0" 9'-7"-143.75sft<br/>           Records room Side partition- 1x1 19'-11" 9'-7" <u>190.86 SFT</u><br/> <u>334.61 SFT</u></p> <p>Make : Aluminum , nova pan , axis practical board</p>   |      | 334.61 sft |             |               |
| 3     | <p>Supply and erection of Air conditioners of Panasonic make 1.5 tons capacity 3* rated including fixing, commissioning and all charges etc</p>  |      | 2 nos      |             |               |



**NOTE:** All the Material Rates Are in the Vicinity/ Local Area.